

## **Terms of reference of the Nutrient Management Board**

### **Draft Terms of Reference:**

1. The Nutrient Management Board (NMB) is a long-term collaborative strategic partnership, committed to on a voluntary basis.
2. The objective of the Board is to identify and deliver actions that achieve the phosphorus conservation target of the River Gwyrfai SAC. The main mechanism for achieving this will be through the preparation and submission of a Nutrient Management Plan (NMP).
3. The membership of the Board is shown in appendix 1 of this Terms of Reference.
4. The Members of the Board shall be responsible and accountable for carrying out actions identified for their organisations, subject to any necessary democratic approval, and for identifying and obtaining the necessary resources to carry out the actions.
5. The Board will work together to review contributions across all organisations, working collaboratively to achieve the objectives and ensure that all members understand the issues and work together to resolve them.
6. The Board will prepare an Action Plan that sets out a timeline with responsibility and accountability of measurable actions assigned to Board members.
7. The Board will review performance and deliver actions within the action plan.
8. The NMP will be reviewed annually initially and will be subject to regular updates. After that, the NMP will be subject to review periods agreed by the NMB.
9. The Board will instruct partners to undertake relevant work/duties which will feed into the nutrient management plan, and to ensure that the action plan is realised.
10. The Board will direct the Technical Group where additional action or evidence is required.
11. The Board will be chaired by a Senior Officer (Head of department or similar) from one of the Local Authorities located within the catchment area of the River Gwyrfai. The chairman will be re-elected every two years.
12. The Nutrient Management Board will meet quarterly, but if it is necessary to meet more frequently dates will be given with as much notice as possible.
12. Board members shall make decisions by consensus wherever possible, encouraging cooperative discussion and mutual agreement.

## **Appendix 1**

### Nutrient Management Board Membership - DRAFT

<b>Institution</b>	<b>Role</b>
Gwynedd Council	Cabinet Member – Environment Head of Environment Department Assistant Head of Environment Department Planning Manager Planning Policy Manager Elected Members who are within the catchment area of the River Gwyrfa
Snowdonia National Park Authority	Planning Director Head of Development Management Head of Planning Policy
Natural Resources Wales	TBC
Welsh Water	TBC
Farmers' Unions Cymru	TBC